

FEEDBACK FORM

IMPORTANT NOTES

- Your privacy is important to ERC Institute. We do not share your personal information without your informed permission and will be dealt with in line with our Data Protection Policy which recognizes the Personal Data Protection Act 2012 of Singapore.

PART A: YOUR DETAILS	
Full Name:	Student ID/FIN/NRIC:
Programme:	
Email Address:	Contact Number:
PART B: DETAILS OF YOUR FEEDBACK	
Type of Feedback:	<input type="checkbox"/> Suggestion <input type="checkbox"/> Compliment <input type="checkbox"/> Complaint
PART C: CONTRIBUTOR ACKNOWLEDGMENT	
Full Name:	Signature/Date:
PART D: FOR OFFICIAL USE ONLY	
Feedback ID:	
Date Received:	Received & Acknowledged by:
Date Acknowledged:	
ACTION TAKEN (Attach extra sheets of paper if necessary)	
FEEDBACK RESOLUTION (For QA's completion only)	
<input type="checkbox"/> N/A <input type="checkbox"/> Resolved <input type="checkbox"/> Escalation to Dispute Resolution Process	
Time taken to resolve feedback:	
Name and Designation of Officer-in-charge:	Signature/Date: